

Board of Directors Regular Meeting Agenda Minutes
Tuesday, March 25, 2025, 6 pm – 7:30 pm

- 1. Call to Order – Chair, Nancy Wittenberg:** The meeting was called to order by Chair, Nancy Wittenberg at 6:00 P.M. CST

- 2. Roll Call – Secretary:**
 - Officers: All officers and Henry Rosales were present
 - RDs: All RDs were present except for NC_RD Susan Pinneke
 - DRDs: All DRDs were present except RM_DRD Christopher Benoche.
 - AVA HQ: Samantha Sanchez was present
 - Committee Chairs: Programs-Diane Evans, IT-Mike Green, Publicity-Susan Fine, Convention-Jerry Wilson
 - Guests: Pat Jewett and Liz Vega

- 3. Approval of Agenda:** A motion to approve an amended agenda was made by MA_RD Craig Gauger. The motion was seconded by SE_RD Kathryn King. The agenda was approved.

- 4. Approval of Minutes of February 18, 2025, Board Meeting:** Corrected minutes from February 18, 2025, BOD meeting were approved.

- 5. CEO/President’s Report – Convention Cross Border Walk, Discussion and our thoughts – Henry Rosales:**
 - a. Reminder for AVA Officers, Committee Chairs, and RDs to send in reports for publication for the convention. It is your opportunity to say what was accomplished.
 - b. There will be a demonstration of the voting app that we will be using at the convention.
 - c. Henry discussed a mishap in Las Cruces resulting in death. He assures us that the City of Las Cruces is safe.
 - d. Henry discussed the cross-border walk into Juarez, Mexico. He showed a map of the route and area. He advised that the City of El Paso and City of Juarez would be paying the customs entry fees into the countries for the walk participants. There will also be a welcome reception with entertainment and welcome snacks at the second checkpoint. There will be representatives from the City of Juarez, who will be identifiable, to help in case you get lost or

can't complete the walk. The second checkpoint will be a gathering place to return to the USA. There will, hopefully, be a dedicated line to re-enter the USA. It is recommended to stay with the group. Henry has secured general Liability and Medical insurance for use in Mexico, similar to the coverage we have in the USA.

6. Update on Voting at Convention (perhaps a demo) – Henry Rosales:

- a. The AVA has researched voting options and has come up with a solution with the online voting software “Election Buddy”.
- b. A test vote was held with 5 participants.
- c. Emails will be sent to registered delegates, proxies and alternates. They will click on the link they received and cast their vote following the on-line instructions. The system will respond “Thank you”.
- d. The software will automatically filter multiple votes for the same club using the priority of 1) delegate, 2) alternate, 3) proxy.
- e. If a delegate/alternate/proxy does not have the ability to vote on their phone, there will be PCs set up in the back of the room to accommodate voting.
- f. Webinars will be held prior to the convention for people to learn how to use the voting software.
- g. Tellers will now serve in the role of helping delegates vote.
- h. Delegates for clubs that are not attending the convention will be able to vote remotely, provided they have submitted a Delegate Form to the AVA. Delegate forms must be sent to the AVA so that they can be registered into the voting system.
- i. Deadline for submitting delegate forms, via in person or email will be published in the “CheckPoint”.
- j. RDs should be proactive in advising the club of the ability to vote on-line and sending the Delegate Form to the AVA to facilitate their vote.

7. The Bylaws and Proxies at convention – Carol Giesecke

- a. This was covered in the discussion in #6 above.

8. Awards – Carl Cordes:

- a. We are looking for photos and videos of those who are being awarded for Distinguished Service awards. Please upload the photos ASAP.

9. Walk Application Update – Jeff Giddings:

- a. We have received two bids, from 2 different developers. A team of five people are evaluating the proposals. This process is slower than expected. Don't know if we will be able to submit proposals at the Convention.

10. Adjournment: A motion to adjourn the Board of Directors meeting was made by the Secretary – Leslie Stone. The motion was seconded by MA_RD Craig Gauger. The motion to adjourn was approved. The meeting adjourned at 7:33 P.M. CST.

Next Board meeting Tuesday, April 29, 2025, 1:00 p.m. Las Cruces Convention Center

Respectfully submitted

Leslie Stone

Secretary

AVA: America's Walking Club