

EVENT LIABILITY INSURANCE

I. GENERAL

The AVA provides liability insurance for all sanctioned events. The insurance covers each sanctioned event for its duration as listed on the sanction request. The insurance provided is liability insurance purchased to pay third party claims against the AVA or its Member Clubs.

II. POLICY

- A. The insurance policy covers only the AVA and the sponsoring club unless the sponsoring club requests a Certificate of Insurance specifically naming cosponsors, property owners, and/or other entities participating in the event.
- B. Requests for additional insured parties for a specific event must be requested electronically by the sponsoring club by completing the Certificate of Insurance request on the ESR supplemental information form. This request shall be entered into the ESS at least sixty days before the date the club needs the certificate. The sponsoring club will be invoiced for any fees charged by the insurance company for each certificate requested.
- C. Sponsoring clubs must ensure each adult participant signs a Waiver and Release of Liability and that the parent or guardian of any minor child who participates signs the Waiver and Release of Liability for that child. The adult waiver may be a waiver form provided by AVA, or a locally produced form, approved by the Regional Director, which contains the language required by AVA. The form for Waiver and Release of Liability for a child is provided by AVA. The sponsoring club must keep the original signed copy of completed Waiver of Liability forms on file for seven years after the last day of an event.
- D. All accidents occurring at events must be reported to the AVA National Office within ten days of the accident. A club officer must submit a completed AVA Form 403IR, Incident Report Form, a copy of the event brochure, the original signed insurance waiver form, and statements from any witnesses.
- E. For events that are co-sponsored with other organizations, specific insurance requirements must be addressed through the Regional Director with the CEO. See General Rules for Events.